



**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
LA PUENTE VALLEY COUNTY WATER DISTRICT**

A regular meeting of the Board of Directors of the La Puente Valley County Water District was held on Monday, February 26, 2018, at 5:30 p.m. at the District office, 112 N. First St., La Puente, California.

**Meeting Called to Order:**

President Rojas called the meeting to order at 5:30 p.m.

**Pledge of Allegiance:**

President Rojas led the meeting in the Pledge of Allegiance.

**Directors Present:**

William Rojas, President; John Escalera, Vice President; Charles Aguirre, Director and Henry Hernandez, Director.

**Directors Absent:**

David Hastings, Director

**Staff Present:**

Greg Galindo, General Manager; Gina Herrera, Office Manager; Roy Frausto, Engineering and Compliance Manager and Roland Trinh, District Counsel.

**Others Present:**

Mr. Charles Klinakis.

**Public Comment:**

No public comment.

**Adoption of Agenda:**

President Rojas asked for the approval of the agenda.

Motion by Vice President Escalera, seconded by Director Hernandez, that the agenda be adopted as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre and Hernandez.

Nays: None.

Absent: Hastings

**Consent Calendar:**

President Rojas asked for the approval of the Consent Calendar.

- A. Approval of the Minutes of the Regular Meeting of the Board of Directors held on January 22, 2018.
- B. Approval of District Expenses for the Month of January 2018.
- C. Approval of City of Industry Waterworks System Expenses for the Month of January 2018.

- D. Receive and File the Water Production Report for January 2018.
- E. Receive and File the District's Water Sales Report for January 2018.
- F. Receive and File the City of Industry Waterworks System's Water Sales Report for January 2018.
- G. Receive and File the Industry Public Utilities, Second Quarter FY2017-18 Report for October – December 2017.
- H. Approval of Attendance to the San Gabriel Basin Water Quality Authority, 25<sup>th</sup> Anniversary Reception on March 1, 2018, 5:00 to 7:00 p.m., in West Covina.

Motion by Director Aguirre, seconded by Director Hernandez, to approve the consent calendar as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre and Hernandez.

Nays: None.

Absent: Hastings

#### **Financial Reports:**

##### **A. Summary of Cash and Investments as of January 31, 2018.**

- Mr. Galindo provided a brief summary of the balances in each account provided in the Summary of Cash and Investments.

Motion by Director Aguirre, seconded by Vice President Escalera, to receive and file the Summary of Cash and Investments as of January 31, 2018, as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre and Hernandez.

Nays: None.

Absent: Hastings

##### **B. Statement of the District's Revenues and Expenses as of January 31, 2018.**

- Mrs. Herrera provided a summary of the statement of revenues and expenses for the District and explained the budget to date balances for various accounts.

Motion by President Rojas, seconded by Vice President Escalera, to receive and file the Statement of the District's Revenues and Expenses as of January 31, 2018, as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre and Hernandez.

Nays: None.

Absent: Hastings

##### **C. Statement of the City of Industry Waterworks System's Revenues and Expenses as of January 31, 2018.**

- Mrs. Herrera provided a summary of the statement of revenues and expenses for the City of Industry Waterworks and explained the budget to date balances for various accounts.

Motion by Vice President Escalera, seconded by President Rojas, to receive and file the Statement of the City of Industry Waterworks System's Revenues and Expenses as of January 31, 2018, as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre and Hernandez.

Nays: None.

Absent: Hastings

#### **Action/Discussion Items:**

- A. Consideration of Participation in the Kiwanis Club of La Puente's 3<sup>rd</sup> Annual Downtown La Puente Car Show & Chili Cookoff Event on April 28, 2018.

- Mr. Galindo summarized the memo prepared by staff regarding the request for participation in the Kiwanis Club event. He added that staff could support the event by providing a booth with water and other small giveaways.

After discussion of the event and the anticipated attendance it was motioned by President Rojas, seconded by Vice President Escalera, to authorize staff to participate in the Kiwanis Club of La Puente's 3<sup>rd</sup> Annual, Downtown La Puente Car Show & Chili Cookoff Event on April 28, 2018.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre and Hernandez.

Nays: None.

Absent: Hastings

**B. Consideration of Notice of Completion for the Del Valle Avenue Waterline Extension Project.**

- Mr. Frausto summarized his staff report and provided a presentation on the project. He advised that there were no change orders to the contractor's contract; however extra work was performed by the contractor in lieu of liquidated damages. He then advised that Doty Bros. did a great job and staff deemed the project complete.

Motion by President Rojas, seconded by Vice President Escalera, to accept the work performed by Doty Bros. Equipment Company for the Del Valle Avenue Waterline Extension Project as complete and authorize the filing of the Notice of Completion with the Los Angeles County Recorder's Office.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre and Hernandez.

Nays: None.

Absent: Hastings

**C. Consideration to Transfer Funds to CalPERS California Employers' Retiree Benefit Trust (CERBT).**

- Mr. Galindo summarized his staff report and reviewed the December 31, 2017, statement of the District's CERBT account. He recommended that the Board continue prefunding OPEB costs through CERBT in the amount of \$125,000 for the 2018 calendar year to be transferred on a quarterly basis in equal installments of \$31,250.

Motion by President Rojas, seconded by Vice President Escalera, to authorize the General Manager to transfer \$31,250 on a quarterly basis through 2018 to the District's CERBT account.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre and Hernandez.

Nays: None.

Absent: Hastings

**Engineering & Compliance Manager's Report:**

- Mr. Frausto summarized his report that was provided in the agenda packet.
- Mr. Frausto also provided an update on the PVOU IZ project, specifically on a meeting with Watermaster in which Mr. Galindo also shared that an agreement between Watermaster and the District would soon be drafted by our District Council in order meet the requirements of the Watermaster's Section 28 of their rules and regulations.
- Mr. Frausto also advised that he is working with the property owners of 122 Banbridge Ave. to finalize an agreement for the Banbridge Pump Station Project.

After further discussion, motion by President Rojas, seconded by Director Hernandez, to receive and file the Engineering and Compliance Manager's Report as presented.

Motion was approved by the following vote:

Ayes: Rojas, Escalera, Aguirre and Hernandez.

Nays: None.

Absent: Hastings

**General Manager's Report:**

- Mr. Galindo reported that there was a failure of the motor for Main Street Pump Station's Booster Pump No. 1. He stated that the District contacted Tri County Pump to pull the motor and take it to Brinthnee Electric to have the motor inspected. He stated that the motor required a full rewind and since the pump is critical for water supply, he authorized the repair. He added that the motor would be reinstalled in the next few days and that the cost of the repair and reinstallation was approximately \$9,400 and the initial removal and inspection of the motor was approximately \$1,200.
- Mr. Galindo reported that PVOU IZ agreements approved in December of 2017, will be executed by all parties in the coming weeks. He added that there were minor revisions to a couple of the exhibits that were needed to clarify the water system improvements that District and Suburban will make to deliver and receive the treated water.
- Mr. Galindo provided an update on California legislative items that may have some impact on the District.
- Mr. Galindo also briefed the Board on permanent water conservation regulations that the State Water Board will be adopting.

**Information Items:**

- A. Upcoming Events.
  - Mr. Galindo provided an update on the upcoming events in 2018. He confirmed with the Directors who are planning on attending each of the next few events.
- B. Correspondence to the Board of Directors.
  - Included in the Board Meeting Agenda Packet.

**Attorney's Comments:**

- Mr. Trinh had no comments.

**Board Member's Comments:**

- A. Report on events attended.
  - President Rojas reported that he attended 3 events; SCWUA January 25<sup>th</sup>, SGVWA February 7<sup>th</sup> and SCWUA February 22<sup>nd</sup>.
  - Vice President Escalera reported that he attended 4 events; SCWUA January 25<sup>th</sup>, SGVWA February 7<sup>th</sup>, AGWA-AGWT February 12<sup>th</sup> & 13<sup>th</sup> and SCWUA February 22<sup>nd</sup>.
  - Director Aguirre reported that he attended 2 events; SCWUA January 25<sup>th</sup> and SCWUA February 22<sup>nd</sup>.
  - Director Hernandez reported that he attended 2 events; SCWUA January 25<sup>th</sup> and AGWA-AGWT February 12<sup>th</sup> & 13<sup>th</sup>.
- B. Other comments.
  - Vice President Escalera asked to close the meeting in honor of Mike Paz a long time resident of La Puente. His family has been a part of the community since the early 1900's.

**Future Agenda Items:**

- No future items.

**Adjournment:**

There is no further business or comment. The meeting was adjourned in honor of Mike Paz at 6:40 p.m.

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**William R. Rojas, President**

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**Greg B. Galindo, Secretary**